

Installation
Report

Electrical Business Machines Survey
for House Appropriations Committee

Personnel Security Branch *2+S*
 Security Division
 Security Office *Account H*
 Central Intelligence Agency

Location: Washington, D. C.
 Appropriation or other Budget Identification

Units of Equipment - Rented or Owned - 30 June 1953

Trade Name	Description	No. of Units	Percent of Utilization F.Y. - 1953	Annual Rental	Purchase Price	
					Under 3 Years of Age	Over 3 Years of Age
<i>IBM</i>	<i>026 Print Punch</i> IBM Printing Card Punch Type 26 #026-11841-HP	1	90%	\$ 726.00		
<i>IBM</i>	<i>075 Sorter</i> IBM Card Counting Horizontal Sorter Model 75 #075-12993-LN	1	30%	660.00		
TOTAL:		2	60%	\$1,386.00		

Operating Data 1953 Fiscal Year

	Man Years	Amount
Analysis of Contract Services:		
Operating Personnel	.9	\$ 2,857.50
Supporting Personnel	None	None
Other Personnel (Supervisory)	.3	1,386.00
Total	1.2	\$ 4,243.50
Machine Rental		1,386.00
Card and Paper Supplies		260.00
Contract Services		None
Total		\$ 1,646.00

Planned Expansion or Reduction in F.Y. 1954:
 No expansion or reduction is anticipated.

Functions Performed:

To provide indices to security files for pending and completed actions on requested clearances for applicants and employees. Information on the cards reflects status of pending cases or clearances issued and eliminates to a great extent the need to locate and pull case folders.

~~RESTRICTED~~
 Security Information

Installation
Report

Electrical Business Machines Survey
for House Appropriations Committee

Physical Security Branch
Security Division
Security Office
Central Intelligence Agency

Location: Washington, D. C.
Appropriation or other Budget Identification

Units of Equipment - Rented or Owned - 30 June 1953

Trade Name	Description	No. of Units	Percent of Utilization F.Y. - 1953	Annual Rental	Purchase Price	
					Under 3 Years of Age	Over 3 Years of Age
IBM	026 Print Punch IBM Printing Card Punch Model 26 #026-13654-HR	1	None	\$ 759.00		
TOTAL:		1	None	\$ 759.00		

Operating Data 1953 Fiscal Year

	Man Hours	Amount
Analysis of Contract Services:		
Operating Personnel	None	None
Supporting Personnel	None	None
Other Personnel	None	None
Total	None	None
Machine Rental		\$ 63.25 *
Card and Paper Supplies		None
Contract Services		None
Total		\$ 63.25

Planned Expansion or Reduction in F.Y. 1954:

Expanded use of the one machine to include operating and support personnel, machine rental, and record cards is estimated to total \$3,366.50 for the fiscal year 1954. Machine will be in operation 50% of the time.

Functions Performed:

Prepared IBM punch cards, containing current information regarding description of each Agency employee and status of badge, are contained in Badge Record File for easy and quick means of obtaining current information regarding employee description and badge status through name or badge number.

* Machine received and rent paid for month of June 1953.

~~RESTRICTED~~
 Security Information